



REPLY TO  
ATTENTION OF


**DEPARTMENT OF THE ARMY**  
INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, US ARMY COMBAT SUPPORT TRAINING CENTER AND  
US ARMY GARRISON FORT HUNTER LIGGETT  
BUILDING 238, CALIFORNIA AVENUE  
FORT HUNTER LIGGETT, CA 93928-7000

IMWE-CST-ZA

11 May 2007

MEMORANDUM FOR Combat Support Training Center (CSTC) Civilian and Military Staff  
SUBJECT: CSTC Policy #3 – Commander's Open Door Policy

1. REFERENCE. AR 600-20, Army Command Policy, 13 May 02.
2. PURPOSE. To provide guidance to civilian and military personnel assigned to or under the command of the CSTC Commander.
3. APPLICABILITY. These procedures are applicable to civilian and military personnel assigned to and under the operational control of the CSTC Commander.
4. POLICY.
  - a. All Soldiers, employees, supervisors, and management officials have the opportunity to voice their concerns to their chain of command. It is my belief that leaders should make themselves accessible and are receptive to the concerns of their subordinates. My door is open to anyone.
  - b. Before seeking to use this Open Door Policy, I encourage you to surface the issue with your chain of command utilizing grievance, appeal, and complaint procedures.
  - c. If your chain of command is unresponsive, cannot solve the problem, or if the matter is too sensitive to discuss with your supervisor or director, you may make an appointment to see me by contacting the Deputy to the Garrison Commander at (831) 368-2505.
6. PROPONENT. The office of the Garrison Commander is the proponent for this policy at (831) 368-2505.

  
KEVIN R. RIEDLER  
COL, OD  
Commanding